

TENNIS ASSOCIATION
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University Information Technology Services

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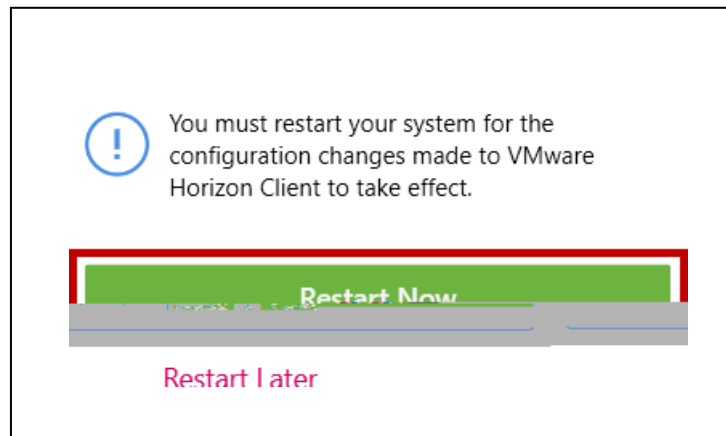
To access your CCSE virtual desktop, you must first download the application, *VMware Horizon*. This application can be installed on any computer with Internet access.

The following instructions will guide users through the download and installation of the *VMware Horizon view client* for a Windows PC:

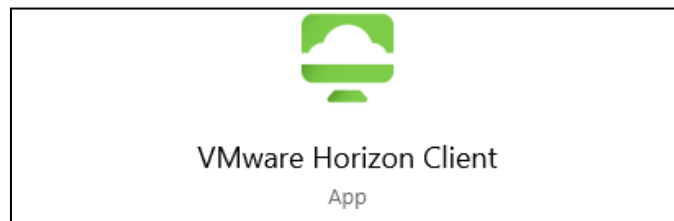
1. Open a new web browser window (This example uses Google Chrome).
2. Enter the following web address in the address bar:

7. The *Download Product* page loads. Click

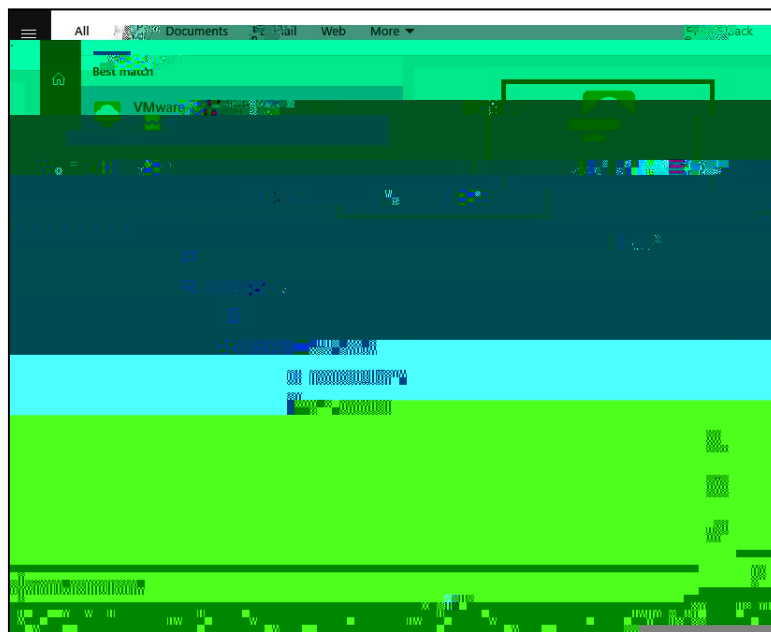
4. You will be prompted to restart your computer. Click the button.



5. After your machine restarts, you will have a new icon for *VMware Horizon Client*.



1. Locate the *VMware Horizon Client* icon on your desktop and double-click to



2. The *VMware Horizon Client* window will appear. If a default server does not appear, double-click



3. You will be prompted to enter the name of the Connection Server. Enter

4. Click

5. The *Sign In* window will appear. Enter your and (See Figure 12).





6. Click (See Figure 12).

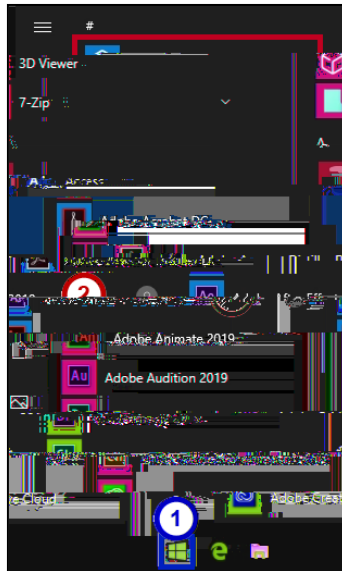




7. You will be directed to the *Duo Authentication* window to verify your identity. Follow the appropriate steps to provide verification.

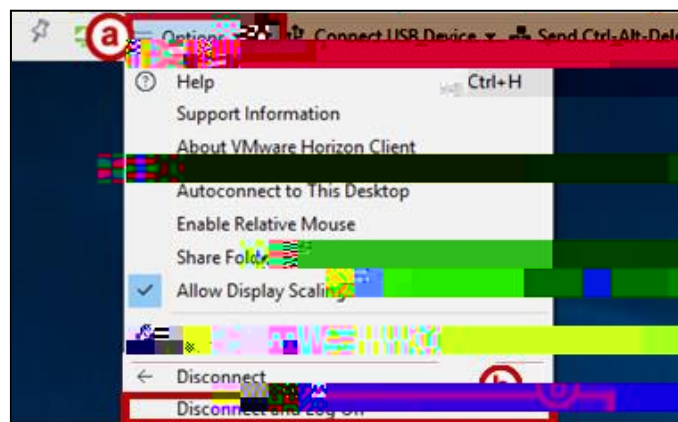
: To access instructions for Duo setup and verification, please visit the [UITS Documentation Center](#).

After you log into your CCSE virtual desktop, you can access programs through the *Start* menu.

1. Click the  button.
2. The  launches with a list of available programs. Click the desired  or  and it will open.



1. Once work is complete, move your mouse cursor to the top of the screen. The *VMware Horizon Client* menu bar will drop down from the top of the screen.
 - a. Click  (See Figure 16).
 - b. Click  (See Figure 16).



2. The connection will terminate.

For additional support, please contact the KSU Service Desk:

- Phone: 470-578-6999
 - Email: service@kennesaw.edu
 - Website: <http://uits.kennesaw.edu>
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- Phone: 470-578-3555
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