

This class uses D2L as the hosting site. Run a system check to ensure your computer works with D2L. Check out [D2L Training](#).

Evaluation and Grading Policies

Course Information: The D2L content, links and other supplemental material will be the basis for all test taking and assignments. You will have 5 status reports, a poster, video blog, supervisor evaluation, and final report

Course Schedule Course due dates are as noted in the calendar tool in D2L.

Grade Conversion:

Grade Indicator: Please ensure you are following grades in D2L.

Your grade is based on the following:

Grading Item	Weight
Status Reports (must obtain an avg of 70) Seven status reports	25%
Experience (must obtain an avg of 70) Internship Posters Internship Video Blog	25%
Final Reflection Report (must obtain a 70)	25%
Supervisor Evaluations (must obtain a 70)	25%
Total	100%

Grading Scale:

You must complete each assignment category with a

>=80% S (satisfactory)

<80% - U (unsatisfactory)

Meaning all assignment submissions are required

Assignments, Discussion & Quiz/Exam Policy

All assignments **MUST** be submitted through D2L (<https://kennesaw.view.usg.edu/>) course website by the deadline specified in course calendar.

○

Standard office productivity applications like MS Word, Excel,

Work is not original when it has been submitted previously by the author or by anyone else for academic credit. Work is not original when it has been copied or partially copied from any other source, including another student, unless such copying is acknowledged by the person submitting the work for credit at the time the work is being submitted, or unless copying, sharing, or joint authorship is an express part of the assignment. Exams and tests are original work when no unauthorized aid is given, received, or used before or during the course of the examination, reexamination, or remediation.

In accordance with KSU Policy

discussion is cheating. When direct quotations are used, they should be indicated, and when the ideas, theories, data, figures, graphs, programs, electronic based information, or illustrations of someone other than the student are incorporated into a paper or used in a project, they should be duly acknowledged. No student may submit the same, or substantially the same, paper or other assignment for credit in more than one class without the prior permission of the current professor(s).

For the complete the SCAI policy visit [SCAI policy](#), from which this information was copied and/or adapted.

Use of Paraphrasing Tools

Recently students have begun using online paraphrasing tools to avoid TII issues. To avoid any confusion or ambiguity with the use of these tools, the use of all such tools is hereby prohibited in this course. Any student caught using a paraphrase tool on an assignment will have their assignment treated like any other plagiarized submission and thus will be subject to SCAI procedures.

TurnItIn & D2L

Any written assignments (including essay questions for the exams) assigned in the course will be evaluated by

