

# ORIENTATION OVERVIEW

WELCOME TO THE COLES COLLEGE OF BUSINESS! *We are thrilled you are here.*

Go to [Coles.Kennesaw.edu](https://Coles.Kennesaw.edu), click on "Degree Programs," then "Undergraduate Programs" for more information about all of the programs and resources available to you, including a "Choosing a Major" section. This section also includes checklists to assist you in selecting your courses.

If you are having problems with your Net ID and Password, email [studenthelpdesk@kennesaw.edu](mailto:studenthelpdesk@kennesaw.edu).

## A FEW QUICK NOTES:

- Use the [Quick Links and Directory](#) for a list of the links and contact information to connect with the resources you need.
- You can find a complete orientation guide with detailed information at [C . C . . . I /UPAC](#) .  
[C . A . . . I](#) has a wealth of information. Visit often to stay on track.
- If you lose something from Orientation, the materials can be forwarded at [C . C . . . I /UPAC](#) .

## IF YOU HAVE QUESTIONS, CONTACT US!

Email: [colesupac@kennesaw.edu](mailto:colesupac@kennesaw.edu)

Virtual Reception Desk: [Click Here](#)

Office Location: Suite 431 on the 4th Floor of the Burruss Building, currently closed for in-person inquiries/appointments

Online at [C . A . . . I](#)

# NEXT STEPS CHECKLIST

Send final official transcripts to KSU. These are not automatically sent. That part is up to you!

Contact [The College Board through their website](#) to have AP Scores sent to KSU.

Log in and set up access to your Handshake account.

All active job postings are available in [Handshake](#), including Student Assistant positions on campus and internships and co-ops.

