

Adult Learning Committee Meeting Agenda

Monday, October 17, 2016

2:30 – 3:30 pm

Attendees Elke Leeds, AVP TEL; Laura McGrath, PLA; Gail Markle, CHSS; John C. Smith, Registrar; Bob Mattox, Student Affairs; Arvin Johnson, BCOE; Harrison Long, COTA; Joseph Hamm, SGA; Sam Pierquet, Faculty Senate; Todd Powell, Student Engagement, ALC EC; John Sweigart (for Greg Conrey), CDA; Greg Wiles, SPCEET; Beck Rutherford, CCSE

Virtual Attendees: Alice Pate, ALC EC; Joan Dominick, UC; Keith Tudor, CCOB

Agenda

2:30 pm – Approval of Minutes

- Motion to Approve: Gail Markle
- Seconded: Bob Mattox & Joan Dominick (Virtually)

2:35 pm – Welcome Student Government Representative, Joseph Hamm – Elke Leeds

- 8-Year Marine Corps Veteran
- Engineering student based on the Marietta campus
- Modern States Educational Alliance participant

2:40 pm – Revisit Purpose and Composition of ALC Executive Committee – Elke Leeds

- Alice, Todd, and Elke met on Friday, October 14, to revisit the role of the Executive Committee
 - o If we could come up with a purpose of the committee as outlined in bylaws, it would be valuable
 - o Alice believes the role of a member from shared governance really solidifies the part of Academic Affairs in the committee
- The group recommends the executive committee remain in place
 - o Should be formalized by role, not be person
 - o Additional shared governance representative
 - o Addition of Director of Adult & Commuter Student Affairs
 - o Addition of PLA Coordinator
- The group will be responsible for setting the agenda
 - o Making sure critical points are addressed during meetings
 - o Attend any meetings that are required of the ALC chair in the chair's absence
 - o Lead the monthly meetings in the chair's absence
- Could someone already seated on the committee serve on the Executive Committee and serve two roles?
 - o Committee believes this would be an appropriate solution
 - Students can use a link in Owl Express

- o A list of exams that are available is listed
- o Student's records are automatically checked against requirements when an exam is selected
- o If requirements are met, the request

