

General Education Council (GEC)  
August 18, 2020  
Teams Meeting  
12:30 p.m.

MINUTES

- I. Welcome
  - Attendance was documented based on those members who typed their name in the chat box. (Attendance attached, quorum present)
  - Introductions of members were made.
  
- II. Approval of past minutes
  - Minutes of the February 12, 2020 meeting by Brendan Callahan motioned to approve and Tanja Link seconded. The minutes were approved as written who voted in favor
  
- III. New Business (Power Point attached)
  - Fall online meeting procedure discussion (Recommendations attached)

Tom Doleys commented that in the absence of GEC by is there any allowance in the recommendations for anonymous voting was explained that any anonymous voting would have to be done outside of a meeting and set through an electronic ballot or Qualtrics survey method. However, members represent their discipline and not themselves; and in transparency, all curriculum voting should be public.

The virtual meeting recommendations were reviewed and discussed. Brian Starks suggested the sentence be modified for better clarification (see the attached modification in red). Brian Starks motioned to approve and Tanja Li seconded. The recommendations were approved as modified, voted in favor.

The UPCC has received these same recommendations for modification and adopting at their upcoming meeting on August 27, 2020.

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General Education Council  
August 18, 2020

Present  
(P)

Attendance

General Education Council  
August 18, 2020

	SPCEET	Lori	Lowder	
	Registrar	Gabe	Lindo	
	Curriculum	Raven	Malliett	
	Curriculum	Amy	Jones	
	Curriculum	Anissa	Vega	
	Curriculum	Pam	Cole	

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# Welcome!

## The meeting will start shortly.

We ask that *everyone mute their mic and turn-off their camera* when you are not speaking. (This will assist with bandwidth issues.)





**Welcome**



# Introductions

- i When your college or department is called, please state your name and give a brief introduction.
- i If possible, please also turn your camera on during your introduction.

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# Approval of Past Minutes

February 12, 2020 meeting



# 3

## New Business

- Fall online meeting procedure discussion
- GEC Representative to serve on UPCC
- USG Redesign Update
- Gen Ed Council Structures Committee
- Curriculum Forecast for the Fall
- New Resources
- GEC Fall Focus Discussion

\*The Chat Box does not always correctly auto-populate a name. For the record, members need to identify themselves.

# Fall online meeting procedure proposal (part one)

- i Voting on curriculum proposals (or other matters) can be done through the Chat Box.
- i Everyone will type their name and any action in the Chat Box.\*
- i Proxies need to type their name, the name of the member they are proxy for and any action (motion or voting)

# Fall online meeting procedure suggestion (part two)

- i Order of actions/motions typed in the Chat Box:
  - ¥ First Motion to Vote
  - ¥ Second Motion to Vote
  - ¥ Meeting Moderator Call to Open Discussion
  - ¥ Meeting Moderator Call to Close Discussion
  - ¥ Meeting Moderator Call to Open Voting (a voting time limit should be agreed upon in advance – suggest one minute).
- i Members identify with their full name and immediately cast vote with “Yes” or “No”
- i Meeting Moderator Call to Close to Voting



# GEC member on UPCC

- i Call for nominations
- Close of call for nominations
- Motion following approved procedure

UPCC meetings are on the 4th  
Thursday of the month from 12:30 -  
2pm



# General Education Redesign Update

- i May 2019
  - ¥ Chancellor announced redesign
- i June 2019
  - ¥ [Design Principles Committee](#) began work
- i September 2019
  - ¥ [Design Principles](#) approved by the BoR
- i November 2019
  - ¥ [Implementation Committee](#) established
- i February 2020
  - ¥ Draft [curriculum outline released for review](#)
- i May 2020
  - ¥ Revised timeline released, one update to Core Elements noted

CORE ELEMENTS

Each box represents 3 credit hours

**24 mandated hours of Core Elements**

Coursework for all USG institutions.

**+9 hours of institutional options**

Coursework designed to personalize each institutional experience.

**= 33 hours of Core Elements**

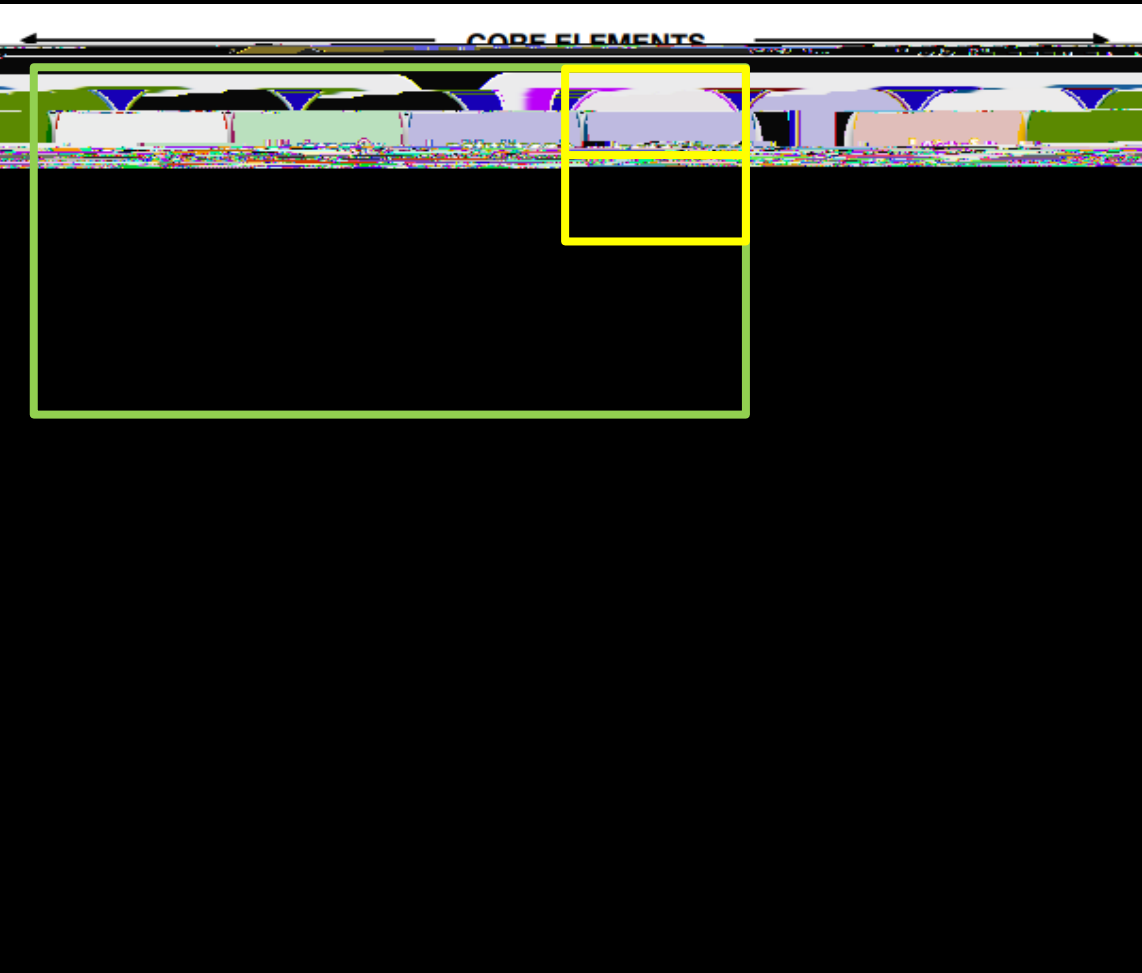
**+ 18 hours in the Field of Study**

This is the Area currently identified as Area F. One course must have a writing in the discipline component.

**+9 hours of exploratory courses**

Exploratory courses are elective options.

**= 60 total hours of General Education**



**History and Government will each be an individual required course.**

# General Education Redesign Revised Timeline

## i Fall 2020

- ¥ Revision of draft model presented

- ¥ Feedback opportunities on revision

## i Spring 2021

- ¥ Curriculum submitted for BoR approval

## i Fall 2023

- ¥ Implementation of the Redesigned General Education Curriculum

# GEC Structures Committee Update

## i Co-chairs Update

## i Committee Membership:

- ¥ Brendan Callahan (BCOE, Co-chair)
- ¥ Trina Queen (CHSS, Co-chair)
- ¥ Renee Butler/Mathew Marshall (Engineering)
- ¥ Brian Etheridge (Honors)
- ¥ Monica Gerda (HHS)
- ¥ Tim Mathews (Coles)
- ¥ Chao Mei (CSB)
- ¥ Peter Pittman (Architecture)
- ¥ Bruce Thomas (CSM)
- ¥ Nirmal Trivedi (UC)
- ¥ Edward Eanes (COTA)
- ¥ Kris DuRocher (Executive Director)

# General Education Curriculum Forecast for Fall 2020

## New Courses

- DATA1501  
(formally STAT  
1402)

## Changes to courses

- USG BOR  
requirements for  
1000 and 2000  
level courses  
have consistent  
number, prefix,  
name, and  
description

## Deactivations

- Courses no  
longer being  
for that Area
- PHIL 2200









# GEC Meeting Information for the Fall

- i All Curriculum meetings links are located on their curriculum committee webpage
- i All meeting links will be emailed a week before the next meeting when the agenda is sent
- i All meeting links for the fall are listed in our D2L site as an Announcement

# Communication

## Next meeting:

- i September 15, 2020 at 12:30 pm
- i Next agenda deadline: September 1, 2020 by 5:00 pm

Motion to Adjourn

**Thank  
you!**

Contact:

Kris DuRocher

[kduroche@kennesaw.edu](mailto:kduroche@kennesaw.edu)

## **GEC Recommendations for Virtual Curriculum Committee Meetings**

For the Fall 2020 semester, UPCC, GPCC, and GEC meetings will be held virtually using MS Teams (Spring 2021 has not been determined). Each committee should review and discuss these recommendations and finalize a document of protocols the committee has voted to abide by. This document will become an official record included with the first meeting minutes.

### **Technology**

MS Teams will be used because it is the university supported system and can be accessed on a computer or mobile device. For meetings to run smoothly, norms must be established for everyone to follow:

### **Expected Behavior**

- Join Meeting early when possible.
- Open the Chat Box (but keep comments related to the meeting content and voting).
- Type your name in the Chat Box to be recorded for attendance.
- Mute your mic and turn-off your camera when you are not speaking. (This will assist with bandwidth issues.)
- The “Raise Your Hand” feature will be used to request to speak.
  - You need to have the full screen shown to see the “raise your hand” icon.
  - Click the icon and wait for your name to be called.
  - Lower the “raise your hand” icon when you are finished.
  - If you are not called upon in a timely manner, speak during the next pause in the discussion.
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screen sharing access for someone who wishes to present or share a separate document during the meeting can be prearranged.)

- Role 3 – Meeting Recorder (usually the Secretary). This individual will:  
Record the attendance of the members who self-identify in the Chat Box. (It will be the responsibility of each member to type their name in the Chat Box in order to be counted.)  
Visitors who will be presenting need to identify themselves as well (through the Chat Box) to be captured for the minutes.  
Other visitors do not need to be captured for the minutes.

### **Voting Process**

- Voting on curriculum proposals (or other matters) can be done through the Chat Box.
  1. Everyone will type their name and any action in the Chat Box. (The Chat Box 0 (f)3 (or)3 ( t)-2







*General Education Council  
Member Resource Guide*

2020-2021

## General Education Council Structure

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# Visualization of the Current Curriculum Process at KSU

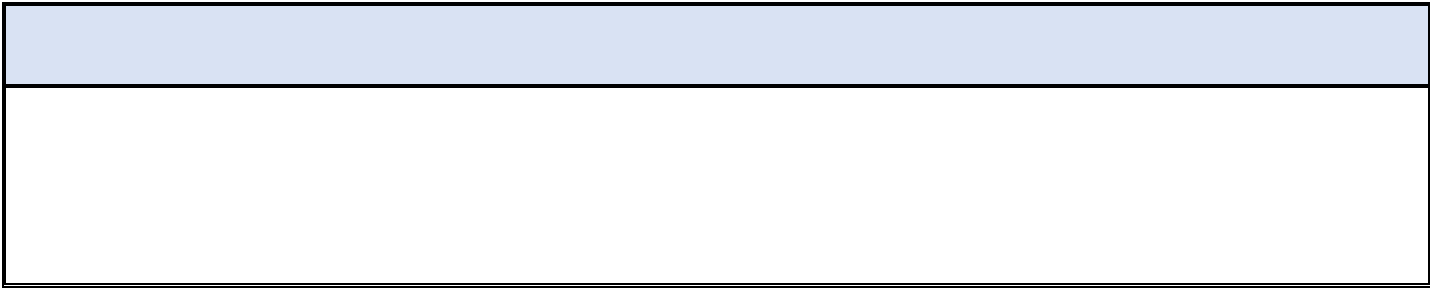
## Where to Find Curriculum Proposals

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USG Policies Governing the Core Curriculum

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General Education R

requirements for

Specific Programs





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