Procedures for KSU Course Quality Checklist Reviews for

3. Courses up for re-review must be submitted by the Friday of the first week of classes in which the re-review is due.

4. For courses that are up for re-review, the entire course must be developed and available for review.

5. Approved courses that have expired will be archived into a separate institutional list. This will have the D2L course offering code to locate the original course design in D2L. A new form will be needed to add it back to the KSU Course Quality Database.

Teaching Certification

1. All faculty teaching online (synchronous & asynchronous), and/or hybrid courses must have successfully completed appropriate training for either the creation or facilitation of these courses.

2. Faculty new to KSU who have experience in online pedagogy through a previous institution may ask their chair/director to submit an exemption form to ODE for review for an allowance to teach without ODE training.