

## What is "Directory Information"?

Directory Information is data contained in a student's educational record which if disclosed, is not generally considered harmful or an invasion of privacy. Kennesaw State University defines the following as Directory Information:

- x Name
- x Field of Study (Major)
- x Advisor
- x Dates of Attendance
- x Degree(s) Awarded (including dates)
- x Awards and Honors Received
- x Participation in Officially Recognized Activities and Sports
- x Height and Weight of Athletic Participants



## What about RESEARCH?

- x Aggregated data does not violate privacy if the aggregated total is large enough.
- x Data can be used if there is a "Legitimate Educational" purpose.
  - o Information is necessary to perform appropriate tasks.
  - o Information usage is within the context of the official agency.
  - o Information is relevant for the student.
  - o Information usage is consistent within the parameters for which the data is maintained.

IRB must review and approve all research involving the use of student personally identifiable information (PII) and must include the student's consent for the use of their (PII). Faculty may not provide PII to other faculty for research purposes unless an IRB protocol was approved allowing the exchange of PII and student consent was obtained.



4  
International Risk and Privacy

# FERPA For Faculty & Staff



# What is FERPA?

The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, is a federal law that sets forth requirements regarding the privacy of student records. FERPA governs the