



**Environmental Health & Safety
Department**

Equipment Purchase Safety and Facilities Review Request Form

EOSMS-319-1

Effective Date: 04/26/2022

FORM_EHS_01

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To be completed by Department requesting Equipment Review

Some equipment has inherent safety hazards that require special controls, facilities, and or regulatory compliance actions. Departments purchasing such equipment should factor and budget for these requirements before the equipment is purchased. This form should be completed and sent to EHS in advance of procurement to facilitate the appropriate hazard assessment and approvals. Completed form should be sent to EHS at ehs@kennesaw.edu.

Requester Information

Employee Name		Supervisor	
Department		Tel #	

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Number	Status	New *	Used (Transfer/donationsfer/matc

Safety Attributes

Please check all applicable attributes of this equipment.

Contains radioactive material	Produces X-Rays
Contains Class 3B or Class 4 lasers	Can create a magnetic field 0.5 millitesla (mT)
Can generate noise 80 decibels (dBA)	Generates dust?
Will produce significant heat	Is a Laser cutting machine
Is an Ethylene Oxide sterilizer	Is a metal 3D printer
Is metal fabrication or wood cutting machine	Othersrsed•

Requires compressed air

Requires additional cooling